

SWON Libraries
Executive Board Meeting
SWON Libraries Office
June 5, 2009

Attendance:

Emily Colpi, Mariemont High School (President); Laurel Wolfson, Hebrew Union College (Treasurer); Sarah B. Brown, Mason Public Library; Jennifer Chase, Givaudan Flavors; Norma Petkus, Bradford Public Library; Kathy Poulton, Archbishop Moeller High School; Cathy Shaffer Goodin, International Paper; Sheila Shellabarger, Wright State University.

Incoming Executive Board Members in Attendance: Sue Banks, Kenton County Public Library; Jason Buydos, Public Library of Cincinnati and Hamilton County; Anita Carroll, Franklin-Springboro Public Library; Amy Filiatreau, Xavier University; Lisa Hayes, Indiana Wesleyan University;

Staff in Attendance:

Anne Abate, Executive Director; Glen Horton, Technology Coordinator; Vicky Sweeney, Continuing Education Coordinator.

Call to Order: Emily Colpi called the meeting to order at 12:40 p.m.

Presentation and Approval of the Minutes: Laurel Wolfson moved to approve the minutes from the April 6, 2009 meeting. Norma Petkus seconded the motion and it was approved unanimously. Jennifer Chase moved to approve the minutes from the May 5, 2009 meeting. Sheila Shellabarger seconded the motion and it was approved unanimously.

Presentation and Approval of the Financial Reports: Laurel Wolfson moved to approve the April and May financial reports as presented. The motion was seconded by Kathy Poulton and approved unanimously.

Executive Director's Report:

Anne reported on some activities in April and May.

Anne worked with Jenny Coldiron to develop the 2009-2010 Draft Budget that was presented at the Member Meeting. This budget is based on the estimates in funding from the State Library of Ohio. Changes may need to be made depending on our final funding level.

The Friends Reception held in April was a success. Wayne Onkst gave a presentation for the Friends and Executive Board members who were there.

Anne met with the Coordinator of the NKU Library Informatics Program. This program will be starting up in September as part of the College of Informatics.

Vicky and Anne arranged for one of our programs to be able to grant continuing legal education credit from the Supreme Court of Ohio. This boosted attendance at the program a bit with some area attorneys.

Anne and Vicky met with some representatives of the American Cancer Society to expand our partnership and provide additional materials from the ACS to our libraries.

Anne attended the Rethinking Resource Sharing Forum in Columbus in May.

At the request of SAALCK, Anne and Pat were heavily involved in the planning and logistics for the FoKAL Retreat that took place at Cumberland Falls State Resort Park in early June.

Technology Coordinator's Report:

Glen reported on the major items he worked on in April and May.

The TechConnections conference was a success. Glen shared details about the event. In addition to presenting at TechConnections, Glen presented his monthly Tech News online session as well as a social etiquette session with Anne at the Support Staff Symposium.

Glen made several website enhancements in April and May. The Teen Reading Challenge reviews were combined into a single search form; direct lend and ILL polices were added to the site; and a Facebook group was created to promote SWON Libraries. Glen continues to explore other ways to use social media.

Glen also shared a report on the activities he completed over the past year that directly related to his goals.

Program Report:

Vicky reported on workshops from April and May.

In April, the Support Staff Symposium was held at the Roberts Centre in Wilmington with 94 people in attendance.

Vicky started an Adult Programming Interest Group at the Germantown Public Library.

Vicky reported on other upcoming workshops and interest groups taking place over the summer.

Vicky is partnering with the other Ohio Regional Library Systems to provide another statewide videoconference in September.

Online Workshops and monthly web chats continue to be successful and well attended.

Strategic Planning Committee Update:

Anne reported on the status of the Strategic Plan. We should start gearing up to revise the plan this fall so members are needed for this committee.

Evaluation Committee Update:

Anne explained how the Evaluation Committee has worked for the last couple of years. The committee usually starts its work in the late winter.

Finance Committee Update:

A long discussion was held regarding the pending budget crisis and the need to cut as much as possible from the budget. One of the issues revolved around the cost of the delivery service. Jennifer Chase made a motion to establish an ad hoc committee to explore the delivery issue and report back to the Executive Board. Sheila Shellabarger seconded the motion that passed unanimously. Anne will assist in getting the committee together and provide research into the question.

Nominating/Board Development Committee Update:

Anne explained how the election process has been run over the last couple of years. Outgoing Executive Board members will serve on the committee. Additional members may need to be found, since we don't have as many outgoing members at the end of next year.

Announcements:

Anne gave a brief update on the research she is doing into the concept of having fun at work. The staff is using this plan now, and it will be expanded to the membership through moderated chat sessions and workshops.

Election of New Executive Board Officers:

Emily Colpi nominated Laurel Wolfson to serve as President of the Executive Board during 2009-2010. Laurel Wolfson nominated Marianne Cramer to serve as Treasurer during 2009-2010. Laurel Wolfson nominated Sue Banks to serve as Vice Chair/Chair of Strategic Planning during 2009-2010. With no objections, this slate was approved.

Adjournment: Without objection the meeting adjourned at 3:10 p.m.

Respectfully submitted,

Anne K. Abate
Executive Director