

SWON Libraries
Executive Board Meeting
SWON Libraries Office
August 10, 2009

Attendance:

Laurel Wolfson, Hebrew Union College (President); Marianne Cramer, Summit Country Day (Treasurer); Sue Banks, Kenton County Public Library; Sarah B. Brown, Mason Public Library; Jason Buydos, Public Library of Cincinnati and Hamilton County; Anita Carroll, Franklin-Springboro Public Library; Emily Colpi, Mariemont High School; Amy Filiatreau, Xavier University; Carrie Herrmann, Boone County Public Library; Kathy Poulton, Archbishop Moeller High School; Cathy Shaffer Goodin, International Paper.

Staff in Attendance:

Anne Abate, Executive Director; Glen Horton, Technology Coordinator; Vicky Sweeney, Continuing Education Coordinator.

Call to Order: Laurel Wolfson called the meeting to order at 2:20 p.m.

Presentation and Approval of the Minutes: Emily Colpi moved to approve the minutes from the June 5, 2009 meeting. Sarah B. Brown seconded the motion and it was approved unanimously.

Presentation and Approval of the Financial Reports: Sue Banks moved to approve the June and July financial reports as presented. The motion was seconded by Kathy Poulton and approved unanimously.

Executive Director's Report:

Anne reported on some activities in June and July. See the attached report for highlights of these activities.

Technology Coordinator's Report:

Glen reported on the major items he worked on in June and July. See the attached report for highlights of these activities.

Program Report:

Vicky reported on workshops from June and July. See the attached report for highlights of these activities.

Committee Appointments: Laurel Wolfson announced the Committees for this year. Finance Committee: Marianne Cramer (Chair), Kathy Poulton, Laurel Wolfson, Anita Carroll, Jason Buydos. Strategic Planning Committee: Sue Banks (Chair), Marianne Cramer, Kathy Poulton, Laurel Wolfson, Amy Filiatreau, Lisa Tewes, (More to be added from general membership). Board Development / Nominating Committee: Emily Colpi, Laurel Wolfson, Jennifer Chase. Evaluation Committee: Sarah B. Brown, Laurel Wolfson, Emily Colpi, Kathy O'Gorman. Continuing Education Advisory Committee: Carrie Herrmann, Lisa Hayes, Joe

Knueven, (More to be added from general membership). Technology Advisory Committee: Sarah B. Brown, Cathy Shaffer Goodin, Marianne Cramer, Kathy Poulton, Joe Knueven, Chip Kruthoffer, Sandy Bolek, Leoma Dunn, Chris Campbell, Sheri Myers, Mindy Holmes, Louis Mays. Development Committee: Cathy Shaffer Goodin (Chair), Emily Colpi, Jason Buydos, Amy Filiatreau, Courtney Rose. Delivery Committee: Emily Colpi, Laurel Wolfson, Amy Filiatreau, Jill Herald, Kim Fender, Linda Behen, Becky Bowen. There will also be a call for members of a Marketing Committee.

Strategic Planning Committee Update: Sue Banks reported that the committee will begin its work by the end of September and we will be seeking additional members to the committee.

Evaluation Committee Update: Anne informed everyone that their work will begin in the Spring.

Finance Committee Update: Marianne reported that she will organize the committee soon.

Development Committee Update: Cathy Shaffer reported on the meeting that took place on August 6. The committee decided on several approaches to explore, both short term and long term.

Nominating / Board Development Committee Update: Anne mentioned that since the Board Development Committee is smaller than usual this year, we have asked Jennifer Chase to serve on the committee for another year.

Technology Advisory Committee Update: Glen put out a call for members to the Technology Interest Group. There will also be a general call made before the first meeting or work of this committee.

Continuing Education Advisory Committee Update: Vicky would like to use the committee this year to provide some advice about the types of programs people need right now.

Ad Hoc Delivery Committee Report:

Anne summarized the report from the committee that recommends a six month suspension of the service, followed by an additional six month suspension, if necessary. Amy Filiatreau moved to suspend the delivery service as soon as practical. Sue Banks seconded the motion with the amendment to put a plan in place to keep materials moving. Sue Banks withdrew her amendment, seconded by Jason Buydos. After some discussion, the original motion passed with no opposition.

Presentation of 2009-2010 Revised Budget: Anne presented the 2009-2010 Revised Budget. Several items were cut out of the budget due to the low funding that will be received from the State Library of Ohio, including contributions to the retirement accounts for all employees, the funding for the annual audit,

leadership development and miscellaneous lines. Anne took a voluntary 12 percent salary decrease but we are currently able to maintain the salaries for the rest of the staff. Kathy Poulton moved to approve the 2009-2010 Budget as presented. The motion was seconded by Amy Filiatreau and approved unanimously.

Announcements: Vicky announced that the SWON Libraries members-only day of the Public Library of Cincinnati and Hamilton County Book Sale is this Wednesday.

Adjournment: Without objection the meeting adjourned at 4:37 p.m.

Respectfully submitted,

Anne K. Abate
Executive Director