

SWON Libraries
Executive Board Meeting
SWON Libraries Office
June 14, 2010

Attendance:

Laurel Wolfson, Hebrew Union College (Chair); Sue Banks, Kenton County Public Library; Sarah B. Brown, Mason Public Library; Jason Buydos, Public Library of Cincinnati and Hamilton County; Anita Carroll, Franklin-Springboro Public Library; Emily Colpi, Mariemont High School; Marianne Cramer, Summit Country Day School; Amy Ensor, Xavier University; Carrie Herrmann, Boone County Public Library; Cathy Shaffer Goodin, International Paper.

Staff in Attendance:

Anne Abate, Executive Director; Glen Horton, Technology Coordinator; Vicky Sweeney, CE Coordinator.

Guests in Attendance: Melida Busch, Cincinnati Children's Hospital; Linda Behen, Seven Hills School; Sandy Silber, Seven Hills School; Cheryl Albrecht, University of Cincinnati;

Call to Order: Laurel Wolfson called the meeting to order at 1:05 p.m.

Introductory Comments: Laurel mentioned that the meeting is being transcribed. Guests should introduce themselves before addressing the Executive Board. Laurel made some changes to the agenda and described how the meeting will be conducted. She asked everyone to conduct themselves in a civil and professional manner.

Presentation and Approval of the Minutes: Jason Buydos moved to approve the minutes from the April 15, 2010 meeting. Emily Colpi seconded the motion and it was approved unanimously.

Presentation and Approval of Financial Reports: Sue Banks moved to approve the financial reports for April and May. Jason Buydos seconded the motion and it was approved unanimously.

Executive Director and Staff Reports:

Anne, Glen, and Vicky briefly reported on their activities in April and May and asked if there were any questions. See the attached reports for highlights of these activities.

Nominating / Board Development Committee Update: Emily reported that the election was held at the Member Meeting and the new members will be seated this summer. Joe Knueven from the Germantown Public Library was asked to fill the open position on the Executive Board and he has accepted.

Evaluation Committee Update: Emily Colpi reported that the committee met to set the Goals and Priorities of the Executive Director. Anne distributed the new goals in draft and will send the final version to the Executive Board in an email after they are completed by the committee.

Finance Committee Update: Marianne Cramer presented the draft budget for approval. The Executive Board suggested that the Finance Committee add \$3,500 into the budget for an audit and \$600 into the budget for equipment. There should also be an adjustment for the expected dues income and job postings income.

BREAK—3:05 – 3:15 p.m.

Strategic Planning Committee Update: Sue Banks distributed the transcripts of two meetings that have been held recently, including some of the critical issues that have been identified. Anne distributed some email correspondence that was received from staff in region regarding SWON Libraries services.

Laurel requested that the grievance policy that was requested by a member be discussed by the Executive Board at their next meeting.

New Business

Report on PLCH Space:

Laurel, Anne, Glen, and Vicky visited the space on offer from the Public Library of Cincinnati and Hamilton County. Laurel presented a report on the visit. Amy made a motion that Anne request a month-to-month extension on the current space from our landlord. The motion was seconded by Cathy and passed without objection. Emily made a motion to form a committee to explore moving the offices with their work to be completed by June 30. The motion was seconded by Cathy. The motion was approved with one abstention from Jason Buydos. Laurel, Emily, Amy, Cathy, Linda, and Carrie volunteered to serve on the committee.

Member Request to Address Executive Board – JC Morgan:

JC Morgan was given between five and ten minutes to address the Executive Board. Anita, Jason, and Carrie stated that they agreed with everything that JC Morgan said.

Jason made a motion that all members be allowed to extend their deadline to pay dues this year until a definite location be established and the Executive Board decides what services would be added or dropped to balance the budget, and if members do decide to drop their membership during this year they would receive a prorated refund. The motion was seconded by Anita. Laurel called for a vote on the motion. Three votes in favor, five opposed, and one abstention.

Jason made a motion that a committee be appointed to reevaluate returning delivery as a service to the members of SWON Libraries. Emily seconded the motion. The motion passed with no objection.

Jason made a motion that any staff member at any regional member library can send email directly to the entire Executive Board through their discussion list. Carrie seconded the motion. The motion passed with no objection.

Laurel responded to the comments made by JC Morgan to the Executive Board and a discussion followed.

Barbara Silbersack, a Friend of SWON Libraries, addressed the Executive Board with her concerns about SWON Libraries.

Laurel called for another meeting of the Executive Board within the next two weeks.

Adjournment: Without objection the meeting adjourned at 5:37 p.m.

Respectfully submitted,

Anne K. Abate
Executive Director